South Wilford Endowed CE Primary School
Application for a Nursery place

1. Child's details

First names:																					

Last name:																					

Gender:	Male		Female		Date of birth:	Day			Month			Year				

Home address:																					
											Post code:										

Current nursery (if any):																					

Other children in family that attend South Wilford Endowed CE Primary School

Name:																					

Name:																					

Name:																					

2. Children with additional needs

Does your child have exceptional medical, mobility or social circumstances?	Yes		No	

If 'Yes', please give details and provide a copy of any supporting documents you may have from a doctor, social worker or other relevant professional. Please also let us know if your child has a physical disability which would affect their ability to move around school.

3. Children in care

Is your child in the care of a local authority?	Yes		No	

If 'Yes', please say which local authority.

Please also provide a letter from the social worker confirming the legal status.

4. Preferences

I would prefer for my child to attend (please tick to indicate)	AM	PM
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

If you are entitled to 30 hours free childcare please complete this section:	National Insurance Number	30 hour code from HMRC

5. Parent/Carer details

Title:	

First names:	

Last name:	

Date of birth of parent/carer above		National insurance number of person above	

Relationship to child:	Mother		Father		Other (please state	

Home address: (if different to the child's address)	Post code:
Email address:	

Home/Daytime phone number:	

Mobile phone number:	

Important information

- If any of the details about your child change, **please tell us immediately**.
- By completing this form you are confirming that you wish for your child to attend the nursery at South Wilford Endowed CE Primary School.

You should return the filled-in paper form to the main office **South Wilford Endowed Church of England Primary School, Main Road, Nottingham NG11 7AL.** When returning the form you will be asked by the office staff to provide proof of address and proof of birth certificate. Applications will not be processed without these documents.
Once the form has been received you will be sent a confirmation letter by post informing of the next steps.

Declaration and signature of the parent/carer

I confirm that the information I have provided above is accurate and complete. I agree to the conditions set out in this form and authorise South Wilford Primary School to claim entitlement funding on behalf of my child where applicable. I understand that information collected on this form may be shared with the Local Authority for funding and administrative purposes. I understand that requested session are subject to availability, staffing ratios and nursery capacity.

I have read and understood the nursery admissions policy.

Signature: ..... Date: .....

Print Name: .....

Data Protection

The processing of your personal details by South Wilford Endowed CE Primary School is carried out in accordance with the Data Protection Act 1998. The information contained within this form will be used to process your application for a nursery place.

Office use only

Date application received: .....

Proof of address seen: .....

Birth certificate seen: .....

Expected start date: ___/___/___

Signature:

Name and Role: